



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/4999390
Dated/दिनांक : 31-05-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	21-06-2024 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	21-06-2024 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Agriculture And Farmers Welfare
Department Name/विभाग का नाम	Department Of Agricultural Research And Education (dare)
Organisation Name/संगठन का नाम	Indian Council Of Agricultural Research (icar)
Office Name/कार्यालय का नाम	Icar-national Research Centre On Litchi, Muzaffarpur
Item Category/मद केटेगरी	Custom Bid for Services - Work Contract Farm Operations
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	55 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Floor Price/न्यूनतम मूल्य	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Estimated Bid Value/अनुमानित बिड मूल्य	6871553
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	10000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	15

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director
ICAR-National Research Centre on Litchi, Muzaffarpur (Bihar)
(Bikash Das)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Introduction about the project /services being proposed for procurement using custom bid functionality:[1717135942.pdf](#)

Instruction To Bidder:[1717135962.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1717135986.pdf](#)

Scope of Work:[1717136010.pdf](#)

Payment Terms:[1717136030.pdf](#)

Penalties:[1717136053.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1717136070.pdf](#)

Project Experience and Qualifying Criteria Requirement:[1717136090.pdf](#)

Educational Qualification including Profile of SME/Consultants /Professional Resources /Technical Resources if they are part of Project .:[1717136108.pdf](#)

GEM Availability Report (GAR):[1717136145.pdf](#)

Buyer's Competent Authority Approval:[1717136173.pdf](#)

Any other Documents As per Specific Requirement of Buyer -1:[1717136194.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1717136219.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1717136232.pdf](#)

Custom Bid For Services - Work Contract Farm Operations (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Work Contract Farm Operations
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Dileep Kumar	842002,ICAR-NATIONAL RESEARCH CENTRE ON LITCHI, MUSHAHARI FARM, MUSHAHARI, MUZAFFARPUR	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

5. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

6. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the

Bid document, ATC and Corrigendum if any.

7. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

8. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

"ICAR Unit-NRCL, Muzaffarpur"

payable at

SBI Mushahari Branch Muzaffarpur

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

"ICAR Unit-NRCL, Muzaffarpur"

payable at

SBI Mushahari Branch Muzaffarpur

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Please refer to Bid Documents

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12. **Buyer Added Bid Specific SLA**

Text Clause(s)

Please refer to bid documents

13. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

Please refer to bid documents

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---



भा०कृ०अनु०प०-राष्ट्रीय लीची अनुसंधान केन्द्र
मुशहरी प्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार)



ICAR-NATIONAL RESEARCH CENTRE ON LITCHI

Mushahari Farm, Mushahari, Muzaffarpur- 842002 (Bihar)

Email: director.nrcl@icar.gov.in

Website: www.nrclitchi.icar.gov.in

File No. 13-1(01)/C&B/Tender/2019-20

Date: 30 May, 2024

NIT NO. NRCL-01/2024

कार्य अनुबंध (फार्म संचालन)

हेतु

निविदा

TENDER

FOR

WORK CONTRACT (FARM OPERATIONS)

प्रशासनिक अधिकारी
Administrative Officer
रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur

अनुक्रमणिका

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भा०कृ०अनु०प०-राष्ट्रीय लीची अनुसंधान केन्द्र

मुशहरी प्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार)

ICAR-NATIONAL RESEARCH CENTRE ON LITCHI

Mushahari Farm, Mushahari, Muzaffarpur- 842002 (Bihar)

Email: director.nrcl@icar.gov.in

Website: www.nrclitchi.icar.gov.in



क्रम संख्या-1/ SI. No.-1

बोलीदाताओं को निर्देश INSTRUCTIONS TO THE BIDDERS

1. **Earnest Money Deposit (EMD)**

- 1.1 All the bidders have to deposit EMD in the shape of bank Demand Draft (DD) in favour of "ICAR Unit-NRCL, Muzaffarpur", payable at State Bank of India, Mushahari Branch, Muzaffarpur before opening of the Technical Bids and scanned copy of the same must also be uploaded on the GeM portal failing which the tender will be rejected straight away.
- 1.2 The EMD of successful bidders will be refunded only after award of contract and receipt of acceptance letter & requisite security deposit while EMD of unsuccessful bidders will be released within 30 days after the award of the contract.
- 1.3 No interest is bearable on the EMD.
- 1.4 No request for transfer of any previous deposited Earnest Money will be entertained.
- 1.5 It is understood that the tender document issued to the bidder is being permitted to submit tender in consideration of the stipulation on his part that after submitting his tender he will not withdrawal from his offer or modify the terms and conditions thereof or withdraw before 90 days from the date of opening of tender or after acceptance. If the bidder fails to observe and comply with the foregoing stipulation, the aforesaid EMD will be forfeited.
- 1.6 If the contractor does not accept the offer, after issuance of contract award letter within 7 days, the offer shall be withdrawn and Earnest Money will be forfeited.
- 1.7 If firm is MSE registered for such work from any of the following, then there is no need of deposition of EMD. However, in that case valid registration certificate from any of following is required to be uploaded.
 - (1) District industries Centres
 - (2) Khadi and village Industries Commission
 - (3) Khadi and village Industries Board
 - (4) Coir Board
 - (5) National Small Industries Corporation
 - (6) Directorate of Handicraft and Handloom
 - (7) Any other body specified by the Ministry of MSME
- 1.8 Similarly, if the firm has valid Udyog Aadhar from MSME ministry then also the firm is exempted from EMD provided the same is uploaded with tender document.

2. Preparation of tender

- 2.1 The tender will consist of offer bid form (Annexure-I), Declaration (Annexure-II), Questionnaire (Annexure-III), Scope of Work, Details of experience/service provided during last 3 years (Annexure-IV) and financial bid and BOQ apart from other required documents. The scanned copies of bids should be uploaded by the bidder as per GeM Portal format.
- 2.2 The bidder shall have to quote the rates in prescribed format on the GeM portal.
- 2.3 Each page of the annexure (required to be returned/submitted with the tender) should be intact and duly signed by the authorized signatory & stamped.
- 2.4 In the event of space on the schedule form being insufficient for the required purpose, additional pages may be added. But each such additional page must be numbered consecutively, bear the Tender number and signed by authorized signatory. In such case, reference to the additional pages must be made in the tender form.
- 2.5 No additional and alteration shall be made in the tender form and BOQ. In case of any over writing in the tender form, these should be neatly initialled with date before signing and submitting tender.
- 2.6 The price bid quoted in BOQ must include price of all items of goods/liabilities on part of bidders for all jobs. Any hidden charges, if found later at any stage, in any form would lead to cancellation of bid/contract.
- 2.7 The rate should be quoted taking into consideration latest notifications issued by the GOI/State Govt. whichever on the higher side for deployment of Manpower Services.
- 2.8 The rate quoted in BOQ /Financial bid must be congruent with each other, if different rates are indicated in BOQ /Financial bid, the bid may be rejected.

3. Signing of Tender

- 3.1 Front/each page of the tender shall be signed by the bidder/firm/agency or a person duly authorized to bind the firm/bidder to the contract with stamp of the firm/agency.
- 3.2 Individual signing the tender or other documents connected with the contract must specify whether he signs as:
 - a. A sole proprietor of the firm or constituted attorney of such sole proprietor.
 - b. A partner of the firm if it be a partnership, in this case he must have authority to refer the arbitration dispute concerning the business of the partners admitting execution of the partnership agreement or a power of attorney.
 - c. Constituted attorney of the firm if it is a company.
- 3.3 The tender is liable to be ignored if complete information is not given therein or if the particulars in the schedule to the tender not fully filled in. Specific attention must be paid to the General Conditions of the Contract as the contract entered into would be governed by them.

4. Delivery of tender

Tender should be uploaded by the bidder in same/different covers as per GeM portal format and had copy only of EMD/exemption certificate must be sent by post addressed to the Director,

ICAR-NRC on Litchi, Mushahari, Muzaffarpur-842002 (Bihar) before opening of technical bid to authenticate the genuineness of documents uploaded. If the scheduled date is declared as holiday, the delivery of tender and opening will be on next working day at the same time.

5. Validity of tender

Intending agencies/firms should note that their offers should remain open for acceptance for 90 days from the date of opening of tender. In the absence of such specifications in the tender, it will be presumed that their offers will remain open for acceptance for the period as specified in the schedule.

NB: Tenders with vague and indefinite expressions such as "subject to immediate acceptance" will not be considered.

6. Opening of tenders


The bidders are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the schedule. The name and address of the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any. But since bids are to be opened online, hence decision regarding physical presence may be taken accordingly.

7. Rates

The rates should be quoted in lump-sum amount in respect of all the field/farm operations and other related activities mentioned in Scope of Work keeping in mind the quantum of work/activities to be done during the period. However, the rates thus quoted should be inclusive of Minimum Wages as prescribed by Central Govt./State Govt. whichever is on higher side for workers employed in Agriculture and increase of VDA, if any, during the contractual period, EPF, ESI etc. payable under labour laws. The quoted amount should be inclusive of any other Govt. Levies, if any and service charge of the Contractor. No request for alternation in the rates, once quoted will be entertained within the period of contract. The rates quoted for job contract in tender are given both in words and figures failing which the same is liable to be rejected.

8. Right of Acceptance:

This office does not pledge itself to accept the lowest tender and reserves the right of accepting the whole or any part of the tender.


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Administrative Officer
रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur

निविदा की पूर्वपेक्षा/आवश्यकता

PREREQUISITE/REQUIREMENT OF THE TENDER

1. Tender must be from reputed registered Contractors/Service Providers having at least three-year experience and expertise of similar (field farm) work in Govt./PSU/Private organizations.
2. The Agency/contractor should have valid PAN/ESI/EPF/GST number etc. on the date of opening of tender.
3. Tender should be submitted only on GeM portal <http://gem.gov.in>. EMD, in a sealed envelope may be sent in the name of Director, ICAR-NRC on Litchi, Mushahari Farm, Mushahari, Muzaffarpur-842002 (Bihar) and ensure that the same is received in the office within stipulated time. EMD received after the due time and date will not be accepted and returned in original.
4. Tender along with its Annexure (required to be sent with tender) should be returned intact and pages should not be detached.
5. Tender shall be opened on the given date and time by the authorized only in the presence of tenderers or their representatives, if any.
6. Conditional and tenders without earnest money will liable to be rejected.
7. The Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar) does not bind himself to accept the lowest tender and reserve the right to partially accept or to reject any or all the tenders received without assigning any reason.
8. The rate should be quoted in lump-sum amount in respect of all the field/farm operations and other related activities mentioned in Scope of Work keeping in mind the quantum of work/activities to be done during the period.
9. The rate should be quoted in lump-sum amount in respect of all the field/farm operations and other related activities mentioned in Scope of Work keeping in mind the quantum of work/activities to be done during the period. However, the rates thus quoted be inclusive of Minimum wages as prescribed by Central Govt./State Govt. Whichever is on higher side for workers employed in Agriculture and increase of Variable Dearness Allowances, if any, during the contractual period, EPF, ESI etc. payable under labour laws. The quoted amount should be inclusive of any other Govt. Levies, if any and service charge of the Contractor. No request for alternation in the rates, once quoted will be entertained within the period of contract. The rates quoted for job contract in tender are given both in words and figures failing which the same is liable to be rejected.
10. The Institute will evaluate and compare the bids which will be substantially responsive i.e. properly prepared, signed and meet the required terms & conditions, etc. The contract will be awarded to the contractor whose tender will be determined to be responsive, offering the best/lowest evaluated price on the basis of minimum applicable statutory obligation payable under the labour laws and other T&C specified in this document.

कार्यक्षेत्र
Scope of Work

फार्म परिचालन कार्य की वार्षिक अस्थायी आवश्यकता की अनुसूची
Schedule of annual tentative requirement of Farm Operational Work

Sl. No.	Description of work	Annual tentative work requirement
1	Cultural Operations (Basin hoeing, cleaning, application of manure & fertilizers in the 25 cm trench, basin preparation with bund height of 25 cm. (per plant)	
1.1	Radius 4.0 m	2040 Plants
1.2	Radius 3.0 m	2300 Plants
1.3	Radius 2.0 m	2025 Plants
1.4	Radius 1.0 m	2850 Plants
1.5	Radius 0.5 m	3100 Plants
2	Digging and filling of pits (per pit)	
2.1	30 X 30 X 30 cm size	600 Pits
2.2	50 X 50 X 50 cm size	225 Pits
2.3	0.9 X 0.9 X 0.9 m size	1350 Pits
3	Spraying of pesticides/micronutrients/PGRs solution in fruits/annual crops (per Plant/tree or per ha.	
3.1	Manual Sprayer-(2-4-year-old plant)	11600 Plants
3.2	Manual Sprayer-(5-10-year-old plant)	2300 Plants
3.3	Power Sprayer-(2-4-year-old plant)	4700 Plants
3.4	Power Sprayer-(5-10-year-old plant)	3500 Plants
3.5	Power Sprayer-(>10-year-old plant)	7000 Plants
4	Inter-cultural operations at Farm (per hours)	10250 Hours
5	Tree trunk/limbs painting with Bordeaux paste/fungicides including preparation (per plant)	
5.1	Up-to 1.0 m height	4800 Plants
5.2	Up-to 1-1.5 m height	5000 Plants
6	Training and pruning of Litchi	
6.1	3-5-year-old plant	300 Plants

6.2	5-10-year-old tree	800 Plants
6.3	> 10 year old tree	1150 Plants
7	Irrigation management	
7.1	Basin irrigation of litchi plants (per ha)	612 ha.
7.2	Irrigation of intercrops (per hrs.)	15 Hours
7.3	Bund making and repairing (per hrs.)	550 Hours
7.4	Operation of Micro-irrigation (Drip & Sprinkler) (per hrs.)	250 Hours
8	Preparation of potting mixture and filling in different size poly-bags Per bag)	
8.1	Poly-bags 25 X 13 X 10 cm size	3000 Bags
8.2	Poly-bags 22 X 10 X 8 cm size	3000 Bags
8.3	Poly-bags 15 X 7.5 X 4 cm size	3000 Bags
8.4	Pot size 8-10"	1800 Pots
8.5	Pot size 12" and more	900 Pots
9	Maintenance of poly house -Mist Houses saplings, Net Houses, nursery, drip and sprinkler systems etc. (per hour)	2000 Hours
10	Operating tractor mounted power sprayer/Brush cutter/Lawn mower, pump/diesel pump set operator etc. (per hour)	4090 Hours
11	Driving tractor/power tiller etc. (per hour)	5280 Hours
12	Maintenance of lawn, annuals, hedge, shrubbery and flower beds at office premises, farm and terminal round circle (per hour)	7250 Hours
13	Maintenance and cleaning of central/side roads (5 m width)- (per meter)	7300 meter
14	Cleaning and maintenance of office and residential area (per hour)	9600 Hours
15	Maintenance of Avenue plantation (1 m width) in office and farm premises (per hour)	3650 Hours
16	Cleaning and white washing/painting	
16.1	Earthen pots (per pot)	1710 Pots
16.2	Ridges (per hour)	510 Hours
17	Filling and sieving of vermi-compost, farm waste decomposed as and when needed (per hour)	2630 Hours
18	Maintenance of channels/paths/kachha road/brick soling/ponds etc. (3 m wide)- (per meter)	26400 Meter
19	Harvesting of litchi & longan fruits (per tree)	1100 tree
20	Peeling of litchi for pulping and processing (per hour)	300 Hours
21	Miscellaneous farm and landscaping works, as and when required (per hour)	12300 Hours

अनुबंध के विशेष नियम और शर्तें
SPECIAL TERMS AND CONDITION (STC) OF THE CONTRACT

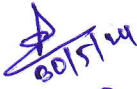
1. The execution of field/farm operational work by the labourers will be from 8:00 AM to 5:00 PM including one-hour lunch break or as per decision of the Competent Authority. Contractor should ensure deployment of an adequate number of labourers as per scope of work.
2. **Labours to be deployed should be above 18 and below 60 yrs. of age with sound health.** In case any of the labour so provided is not found suitable, the Institute shall have the right to ask for its replacement without giving any reasons, and the agency shall on receipt of a written communication will have to replace such persons immediately.
3. The contractor will ensure that all the deployed labourers are physically fit and free from disease, injury contagious illness and otherwise capable to discharge the duties. In case any labour found not suitable for work Director, ICAR-NRCL may ask for replacement.
4. In case, any deployed labour of the contractor suffer by any type of injury while performing any duty, the contractor will be wholly and solely responsible to meet the claims made by such employee for medical expenditure and or expenditure incurred for rehabilitation and NRCL would have no liability towards damages claimed by such employee. Any statutory benefits of any sort to the deployed person of the contractor under any Act or law of the time being in force would be the sole liability of the contractor and not that of the NRCL.
5. **The labourers provided by the agency/contractor under this contract will not be treated as employees of the NRCL and there will be no employer-employee relationship between the NRCL and the personnel so provided.**
6. The contractor is bound to maintain the services of the deployed personnel in the contract. In case he fails to operate or maintain the services either through wilful absence of his staff, negligence, incompetence, failure or otherwise, the Director, ICAR-NRC on Litchi reserve right to terminate the contract and recover the such amount of expenditure incurred to rectify the lapse or deduct the necessary amount for the lapse as deems fit from the bill of the contractor.
7. During the contract period, no accommodation will be provided by NRCL to the contractor and his deployed labourers. No labours deployed by the contractor will be allowed inside farm premises without an Identity Card.
8. The successful contractor will have to obtain a licence for execution of field farm operations in the establishment of NRCL, Muzaffarpur from the Assistant Labour commissioner (Central). This document will have to be submitted by the successful contractor to this office before the start of work/within one month.
9. The contractor will provide and maintain specified FIRST AID BOX at the premises and observe rules and laws as required by Contract Labour (R&A) Act, 1970 and contract Labour (R&A), Rules, 1971 or any other Act not specified herein but mandated by state Govt. or Central Govt.
10. The contractor will have to give his acceptance for execution of the work contract before the start of contract.

11. The contractor cannot assign the contract to anyone else or sub contract any portion of the contract.
12. The successful contractor/agency will have to enter into an Agreement Deed on Non judicial stamp paper for execution of job contract on the above terms & conditions of the contract. Failure to submit an agreement deed before the start of work, the contract is liable to be terminated.
13. The security deposited will only be released without interest after completion of contract period and work satisfactory.
14. The NRCL or any officials will not be made liable to answer any question under the labour act and it will be the sole responsibility of the contract to satisfy the labour commissioner.

TERMS & CONDITIONS OF WORK CONTRACT

1. The intending contractor may survey the field/farm operation to be executed before responding to the tender. For this purpose, he may contact the farm management section of the institute.
2. It will be mandatory to execute the above field works within the stipulated time period and the contractor will be bound to provide sufficient labour units to complete the work on time.
3. The work shall be executed strictly as per the schedule of work and instructions of the Head/Farm Management or any other nominated officer. The payment will be made on the basis of actual work executed by the contractor and verified by the In-charge Farm of the institute.
4. The Director, ICAR-NRCL, Muzaffarpur will have full jurisdiction to cancel any above mentioned work due to any unforeseen circumstances. No payment will be made for cancelled work ordered by the Head.
5. Any loss caused to the institute due to non-completion of the work in time or for any other lapses/mismanagement on the part of the contractor, suitable penalty as fixed by the competent authority will be imposed on the contractor.
6. The execution of field/farm operational work by the labours will be from 8:00 AM to 5:00 PM including one-hour lunch break.
7. Labours to be deployed should be within the age group of 18 to 60 years with robust health. In case any of the labour so provided is not found suitable, the Institute will have the right to ask for its replacement without giving any reasons, and the agency shall on receipt of a written communication will have to replace such persons immediately.
8. The contractor will ensure that all the deployed labours are physically fit and free from disease, injury contagious illness and otherwise capable to discharge the duties.
9. In case, any deployed labour of the contractor suffer by any type of injury while performing any duty, the contractor will be wholly and solely responsible to meet the claims made by such employee for medical expenditure and or expenditure incurred for rehabilitation and NRCL would have no liability towards damages claimed by such employee. Any statutory benefits of any sort to the deployed person of the contractor under any Act or law of the time being in force would be the sole liability of the contractor and not that of the NRCL.

10. The labourers provided by the agency/contractor under this contract will not be treated as employees of the NRCL and there will be no employer-employee relationship between the NRCL and the personnel so provided.
11. The contractor is bound to maintain the services of the deployed personnel in the contract. In case he fails to operate or maintain the services either through willful absence of his staff, negligence, incompetence, failure or otherwise, the Director, ICAR-NRC on Litchi reserve the right to terminate the contract and recover the such amount of expenditure incurred to rectify the lapse or deduct the necessary amount for the lapse as deems fit from the bill of the contractor.
12. The contractor will ensure timely payment of wages strictly as per minimum wages Act to the deployed labourers into their bank account only on or before 7th of each month. He will have to maintain the record of their attendance, EPF/ESI etc. and submit such records to the authorized officer of the institute regularly by 10th of every month positively along with the bill.
13. During the contract period, no accommodation will be provided by NRCL to the contractor and his deployed labours.
14. The contractor will have to pay minimum wages and arrears of Variable Dearness Allowances increase from time to time as prescribed by Central Govt. for workers employed in agricultural services.
15. Any other tax which is as per the rule of the Central/State Govt. shall be the liability of the contractor/service provider to deposit in the concerned department as per the rule. TDS/surcharge shall also be deducted at source from the bills of the successful contractor as per rule.
16. The contractor shall abide by the provision of the Minimum Wages Act and comply with all legal requirements for obtaining license under contract Labour (R&A) Act, 1970 and other Labour laws applicable to him from time to time.
17. The successful contractor will have to obtain a license for execution of field farm operations in the establishment of NRCL, Muzaffarpur from the Assistant Labour Commissioner (Central). This document will have to be submitted by the successful contractor to this office before the start of work/within one month.
18. The contractor will provide and maintain specified FIRST AID BOX at the premises and observe rules and laws as required by Contract labour (R&A) Act, 1970 and contract Labour (R&A), Rules, 1971 or any other Act not specified herein but mandated by state Govt. or Central Govt.
19. The contractor will have to give his acceptance for execution of the work contract before the start of contract.
20. The successful Contractor/Agency will have to enter into an Agreement Deed on Non judicial Stamp Paper for execution of job contract on the above terms & conditions of the contract. Failure to submit an agreement deed before the start of work, the contract is liable to be terminated.


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Administrative Officer
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NRCL, Muzaffarpur

सेवा स्तर समझौता
SERVICE LEVEL AGREEMENT (SLA)

1. Definitions: In this contract, the following terms shall be interpreted as indicated:

1.1 "NRCL" means National Research Centre on Litchi, Muzaffarpur (a Principal Employer)

1.2 "Contractor/Tenderer/Service Provider" means the individual, a firm/agency, who intends to provide service on contract basis to NRCL.

1.3 "Contract" means a legal agreement entered into between the NRCL and the Service Provider as recorded in the agreement signed by the parties, including all attachments thereto and all documents incorporated by reference therein.

1.4 "contract Price" means the price payable to the Service Provider under a contract for the full and proper performance of its contractual obligation.

1.5 "Manpower" means labour to be provided by the contractor on contract.

1.6 "Service" means all the manpower which the Service Provider is required to provide to the NRCL in terms of a contract.

2. Application:

2.1 The conditions of Contract (as contained in this section) shall apply to the extent they are not superseded by provisions in other parts of the contract.

2.2 Tenderers must give specific answers to the following question. Tenders containing equivocal or evasive replies will be ignored.

Whether services offered conform to particulars quoted in the schedule (Scope of Work), if not, details of deviations must be stated here.

3. Condition of Contract:

Tendering firms should quote on the basis of the conditions referred to in the Invitation to Tender and Instructions to Firms/Agency. If a bidder has quoted in response to this invitation to tender, then it shall be understood that bidder agrees to all T&C of this tender document during and after the bidding stage.

4. Security Deposit:

4.1 The successful firm/agency will have to submit an acceptance letter on receipt of the job contract letter and deposit a security amount equivalent to **10 % of the total contractual value** in the office of the NRCL, Muzaffarpur valid beyond a period of 60 days after the date of completion of all contractual obligations.

4.2 In the event of non-deposition of the same, it will be presumed that the contractor is not interested to undertake the job contract, as such, the Earnest Money will be forfeited.

4.3 No interest will be paid for the security deposit. The security deposit amount will be refunded after completion of the contractual period satisfactorily.

5. Payment:

The payment shall be made in the first fortnight of every succeeding month. The firm/agency shall send its claim (with relevant documents, as required) to the Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar). Before claiming any payment, the agency/firm shall ensure that all the contractual obligations for claiming the payment have been duly fulfilled. Contractor shall have to submit, if asked, proofs of deposition of EPF, ESI and GST etc. every month.

6. Termination of contract:

The NRCL, without prejudice to any other remedy for breach of contract, may be by written notice of default sent to the Service Provider, terminate the contract in whole or in part, if the Service Provider fails to provide the services or fails to perform any other contractual obligation (s) within the time period specified in the contract given by NRCL.

7. Liquidated:

In case of any occurrence of theft incident during the period of contract or the deployed person of the contractor during the course of their duty damages, destroy, defaces or spoils any of the properties of NRCL, the contractor will be held responsible for the same to the extent of financial liability and the same shall be recovered from the contractor's bill or Security Deposit. Due to any non-execution/unsatisfactory execution of field farm work the resultant loss shall be recovered from bill of contractor. In such case, if the institute gets this work done by some other means, the cost thus incurred shall be deducted from the bill of the contractor. The work should be executed to the satisfaction of Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar) or any other authority appointed by him for this purpose.

8. Evaluation of performance:

1.1 The successful contractor will have to enter into a detailed contract agreement deed with NRCL on Non-Judicial Stamp paper of appropriate value before commencement of work. The quality assurance of the contractor should be ensured regularly (Daily, Weekly, Fortnightly or monthly depending upon the discretion of the Department) on the basis of the periodical reports from the committee constituted by the Competent Authority.

1.2 The contractor and all his staff deployed for contract work will be under the supervision of the Head/Farm Management. The labourer should be supplied ID cards. A representative of the contractor/supervisor shall have to be maintained by the contractor to whom all directions shall be issued by the institute. This supervisor should have a valid phone number and E-mail ID during all stages of contract and same shall be intimated to Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar).

1.3 Appropriate records in reference to attendance, payment of wages, deposition of EPF, ESI, etc. shall be maintained by the contractor at his own cost and submit regularly to the office along with his claim for payment.

1.4 The contractor shall not at any stage cause or permit any nuisance at the premises of NRCL campus or do anything which may cause unnecessary disturbance or inconvenience to the staff on duty.

9. Resolution of disputes:

9.1. If any dispute or difference of any kind shall arise between the NRCL and the contractor/service provider in connection with or arising out of the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

9.2. If after 30 days, the parties failed to resolve their dispute or difference by such mutual consultation, then either the NRCL or contractor/service provider may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

9.3. All question disputes or differences under in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of the court within the local limits of whose jurisdiction the place from which the acceptance of tender is issued, is situated.


30/5/24

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Administrative Officer
रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur

भुगतान और कटौती की शर्तें

PAYMENT & DEDUCTION TERMS

1. The work shall be executed strictly as per the schedule of work and instructions of the Head/Farm Management or any other nominated officer. The payment will be made on the basis of actual work executed by the contractor and verified by the In-charge Farm of the institute.
2. The Director, ICAR-NRC on Litchi, Muzaffarpur will have full jurisdiction to cancel the work due to any unforeseen circumstances. No payment will be made for cancelled work ordered by the Head and deduction will be made according to estimated cost on pro-rata basis.
3. The contractor will ensure timely **Payment of wages strictly as per minimum wages Act to the deployed labourers into their bank account only on or before 7th of each month.** He will have to maintain the record of their attendance, EPF/ESI etc. and submit such records to the authorized Officer of the institute regularly by 10th of every month positively along with the bill.
4. Payment will be made only after satisfactory completion of work schedule for the month.
5. The contractor will have to pay minimum wages and arrears of Variable Dearness Allowances increase from time to time as prescribed by Central Govt. for unskilled workers employed in agricultural services.
6. Any other tax which is as per the rule of the Central/State Govt. Shall be the liability of the contractor/Service provider to deposit in the concerned department as per the rule. TDS/surcharge shall also be deducted at source from the bills of the successful contractor as per rule.
7. The contractor shall abide by the provision of the Minimum Wages Act and comply with all legal requirements for obtaining license under Contract Labour (R&A) Act, 1970 and other Labour laws applicable to him from time to time.
8. The intending contractor may survey the field/farm operation to be executed before responding to the tender. For this purpose, he may contact the farm management section of the institute.
9. The contractor will be liable to pay all liabilities accrued upon the labourers engaged by him due to any legal obligation.
10. It will be the sole responsibility of the contractor to obtain contract labour license, deposition of Minimum Wages (Through Bank), EPF, ESI, etc. in respect of all deployed labourers.


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NRCL, Muzaffarpur

दंड के प्रावधान
PENALTIES

1. All the work mentioned in scope of work is to be strictly completed according to instruction of Competent Authority or In-Charge Farm, failure to perform these works to the fullest satisfaction of NRCL will result in charging of liquidated damage charges @ Rupees 1,000/- to 5,000/- per day in addition to the cost of actual damage assessed by NRCL, Muzaffarpur.
2. The Director, ICAR-NRC on Litchi, Muzaffarpur will have full jurisdiction to cancel a work mentioned in Scope of Work due to any unforeseen circumstances. No. payment will be made for cancelled work ordered by the Head and deduction will be made according to estimated cost on pro-rata basis.
3. If the contractor himself withdraws from the work leaving the work incomplete for any reason whatsoever, he shall be liable to all losses and it will be recovered from security/performance deposit, unpaid bills, etc. these penalties will be in addition to liquidated damage charges mentioned at serial No. 1.
4. Non-response to act in directives of Director, ICAR-NRC on Litchi will be taken as non-performance of the contractor and will be liable for liquidated damage charges as mentioned at serial No. 1.
5. Penalty will be imposed as fixed NRCL and will be deducted from the bill if the contractor fails to complete the work in time.


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NRCL, Muzaffarpur

वित्तीय बोली और बीओक्यू
FINANCIAL BID AND BOQ

क्रम सं० Sl. No.	फिल्ड/फार्म कार्यों के नाम Name of the work of field & farm	मात्रा Quantity	राशि Amount	वार्षिक अस्थायी कार्य आवश्यकता Annual tentative work requirement	कुल राशि Total amount
1	Cultural Operations (Basin hoeing, cleaning, Weeding, Application of manures & fertilizers in the 25 cm trench, Basin preparation with bund height of 25 cm. (per Plant)				
1.1	Radius 4.0 m	Per Plant		2040 Plants	
1.2	Radius 3.0 m	Per Plant		2300 Plants	
1.3	Radius 2.0 m	Per Plant		2025 Plants	
1.4	Radius 1.0 m	Per Plant		2850 Plants	
1.5	Radius 0.5 m	Per Plant		3100 Plants	
2	Digging and filling of pits (per pit)				
2.1	30 X 30 X 30 cm size	Per Pit		600 Pits	
2.2	50 X 50 X 50 cm size	Per Pit		225 Pits	
2.3	0.9 X 0.9 X 0.9 m size	Per Pit		1350 Pits	
3	Spraying of pesticides/micronutrients/PGRs solution in fruits/annual crops				
3.1	Manual Sprayer-(2-4 year old plant)	Per Plant		11600 Plants	
3.2	Manual Sprayer-(5-10 year old plant)	Per Plant		2300 Plants	
3.3	Power Sprayer-(2-4 year old plant)	Per Plant		4700 Plants	
3.4	Power Sprayer-(5-10 year old plant)	Per Plant		3500 Plants	
3.5	Power Sprayer-(>10 year old plant)	Per Plant		7000 Plants	
4	Inter-cultural operations at Farm				
		Per Hour		10250 Hours	
5	Tree trunk/limbs painting with Bordeaux/fungicides including preparation				
5.1	Up-to 1.0 m height	Per Plant		4800 Plants	
5.2	Up-to 1-1.5 m height	Per Plant		5000 Plants	
6	Training and pruning of Litchi				
6.1	3-5 year old plant	Per Plant		300 Plants	
6.2	5-10 year old tree	Per tree		800 Trees	
6.3	> 10 year old tree	Per tree		1150 Trees	
7	Irrigation management				
7.1	Basin irrigation of litchi plants	Per ha		612 ha.	
7.2	Irrigation of intercrops (per hrs.)	Per Hour		15 Hours	
7.3	Bund making and repairing (per hrs.)	Per Hour		550 Hours	
7.4	Operation of Micro-irrigation (Drip & Sprinkler)	Per Hour		250 Hours	
8	Preparation of potting mixture and filling in different size poly-bags				
8.1	Poly-bags 25 X 13 X 10 cm size	Per bag		3000 Bags	
8.2	Poly-bags 22 X 10 X 8 cm size	Per bag		3000 Bags	
8.3	Poly-bags 15 X 7.5 X 4 cm size	Per bag		3000 Bags	
8.4	Pot size 8-10"	Per pot		1800 Pots	
8.5	Pot size 12" and more	Per pot		900 Pots	
9	Maintenance of poly house -Mist Houses saplings, Net Houses, nursery, drip and sprinkler systems etc.				
		Per Hour		2000 Hours	
10	Operating tractor mounted power sprayer/Brush cutter/Lawn mower, pump/diesel pump set operator etc.				
		Per Hour		4090 Hours	
11	Driving tractor/power tiller etc.				
		Per Hour		5280 Hours	
12	Maintenance of lawn, annuals, hedge, shrubbery and flower beds at office premises, farm and terminal round circle				
		Per Hour		7250 Hours	
13	Maintenance and cleaning of central/side roads (5 m width)				
		Per meter		7300 meter	
14	Cleaning and maintenance of office and residential area				
		Per Hour		9600 Hours	

15	Maintenance of Avenue plantation (1 m width) in office and farm premises	Per Hour		3650 Hours	
16	Cleaning and white washing/painting				
16.1	Earthen pots				
16.2	Ridges	Per Pot		1710 Pots	
17	Filling and sieving of vermin compost, farm waste decomposed as and when needed	Per hour		510 Hours	
18	Maintenance of channels/paths/kachha road/brick soling/ponds etc. (3 m wide)	Per meter		2630 Hours	
19	Harvesting of litchi & longan fruits	Per tree		26400 Meter	
20	Peeling of Litchi for pulping and processing	Per hour		1100 Trees	
21	Miscellaneous farm and landscaping works, as and when required	Per hour		300 Hours	
Total amount (inclusive service charge, GST charges or any other Govt. Levies)				12300 Hours	

Signature of Contractor with seal

नोट: यह दस्तावेज़ जीईएम द्वारा आगे के कार्य अवार्ड के लिए एल-1 चयन के पश्चात 03 दिनों के भीतर सीलबंद लिफाफे में बिना असफल हुए कार्यालय में प्रस्तुत किया जाना चाहिए।

Note: This document should be submitted without failing in sealed envelope to the office within 03 days after of L-1 selection by GeM for further work award.

20/5/24
 प्रशासनिक अधिकारी
 Administrative Officer
 रा० ली० अनु० केन्द्र, मुजफ्फरपुर
 NRCL, Muzaffarpur

अनुलग्नक- 1/Annexure-I

OFFER/BID FORM

From: _____ Dated _____
Shri/Ms/ _____
Address: _____
Ph.No. _____ Fax No. _____ Mob. No. _____

To
The Director,
ICAR-National Research Centre on Litchi,
Mushahari Farm, Mushahari,
Muzaffarpur-842002 (Bihar)

Ref: Your tender document No. _____ dated _____

Dear Sir,

Having examined the above mentioned tender document, the receipt of which is hereby duly acknowledged, I/We, the undersigned having accept all the T&C of this document, offer to execute various field/farm operational work at ICAR-NRC on Litchi, Muzaffarpur on contract in conformity with the said tender documents and agree to hold this offer up-to validity period as specified in tender document on the rate/sum as shown in GeM contract. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

I/We, hereby undertake, if our offer is accepted, I/We shall do field/farm operational work on contract in accordance with the Service Schedule specified in the Schedule of Job Requirement after fulfilling all the applicable requirements incorporated in the above referred documents.

Every page so attached with this tender bears my signature.

EMD in the shape of BG/DD No. _____ dated _____ for Rupees _____ drawn in favour of "ICAR Unit-NRCL, Muzaffarpur", payable at State Bank of India, Mushahari Branch, Muzaffarpur enclosed herewith.

Yours faithfully

Signature of tenderer


**प्रशासनिक अधिकारी
Administrative Officer
रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur**

TECHNICAL BID

Declaration to be submitted by Bidder/Tenderer

1. I/We agree to keep the offer of this tender valid up-to 90 days from the date of receipt of the tender and not to modify the whole or any part of it for any reason within the above period. If I/We withdraw the tender, EMD may be forfeited.
2. I/We hereby distinctly and expressly declare and acknowledge that before the submission of tender, we have made such examination of the tender documents and such investigation of the work required to be done, as to enable us to thoroughly understand convenient, agreements, stipulations and restriction contained in the contracts and agree that we will not hereafter make any claims or demand to Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar) based upon on arising out of any alleged misunderstanding or misconception or mistake on our part of the said requirement.
3. I/We shall not assign the contract to anyone else or subcontract any portion of the contract.
4. **If my/our tender is not accepted, the EMD shall be returned on my/our application. If my/our tender is accepted, the earnest money shall be retained by Director ICAR-NRC on Litchi, Muzaffarpur (Bihar) up-to the submission of acceptance letter of contract award to the office and till deposition of 10% security as required under the contract.**
5. If upon written intimation to me/us by the Director, ICAR-NRC on Litchi, Muzaffarpur (Bihar), I/we fail to attend the said office on the date fixed therein or I/we fail to deposit security deposit and entered into the required agreement deed as defined in the terms & conditions in tender documents, then I/we agree to the forfeiture of the earnest money. Any notice required to be served on me/us hereunder shall be sufficiently if delivered to me/us personally or forwarded by post or left at my/our address given herein, such notice shall be deemed to have been served.
6. I/we agree to identify and keep indemnified the NRCL from any claims, loss or damages that may be caused to the NRCL, Muzaffarpur on account of my/our failure to comply with their obligations.
7. I/we agree to discharge all their legal obligations of their employees in respect of their wages and other service conditions and shall also comply with all the rules & regulations and provisions under Central Labour (Regulations & Abolition) Act 1970, Minimum Wages Act, EPF & ESI Act. Industrial dispute act etc. as applicable.
8. I/we have fully understood that the written agreement to be entered between us and NRCL shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by us and then by the officer authorized to enter into contract on behalf of ICAR-NRC on Litchi, Muzaffarpur (Bihar).

Signature of Contractor

Name & Address: _____

Seal of Contractor: _____

अनुलग्नक-3/Annexure-III

Technical Compliance Sheet (Questionnaire)

The following technical documents to be uploaded by the bidders for selection of technical bid and documents should be submitted as single compiled pdf in the following order:

Sl. No	Required technical documents	Compliance (Yes/No)
1	Scanned, duly signed copy of Technical Compliance Sheet (Mandatory)	
2	Registration Certificate of firm (as a sole Proprietor/partnership Firm/Company) for carrying out such work contracts under the Central Govt./State Govt.	
3	Firm's Affidavit/Certificate stating geographical location of physical office of the firms in state of Bihar (proof of rent agreement must be uploaded).	
4	Minimum turnover of the firm should not be less than Rs. 50 Lakh (Rupees fifty lakh only) for any one year during the last three financial years.	
5	The firm should have an Experience of last three years in the field of providing services in Central Govt. establishments/Autonomous bodies of Govt. of India/Corporations of Govt. of India/State Govt. /reputed public or private organizations.	
6	Certified Balance Sheet of the firm for last year (2023-24) of the service contract by the chartered accountant (C.A).	
7	Duly certified copies of the satisfactory services of the firm should be enclosed for three years.	
8	Employee EPF registration certificate issued by local govt. etc.	
9	Employee ESIC registration certificate issued by local govt. etc.	
10	The contractor/agency must have a registration (for its past/ongoing contracts) under the Contract Labour (Regulation and Abolition) Act, 1970 or a declaration stating that the firm to provide the same on award of contract within 30 days.	
11	Nos. of staff/supervisors registered under ESI & EPF separately has to be provided. A firm must have a minimum 30 Nos. of Staff/Supervisors with their ESI & EPF contributions. Documentary proof of vouchers has to be attached.	
12	GST Registration Certificate issued by Govt., details of firm's Bank Account (Bank Name, Branch Name & IFSC code)	
13	Authorized personnel email Id and Mobile Number.	
14	Client list should be enclosed.	
15	The agency should provide copies of PAN and IT returns for the previous three years.	

16	Non Blacklisting Certificate on Non Judicial Stamp Paper of Rupees 100/- (issued in the year 2024) mentioning that the firm has never been blacklisted/debarred/defaulted/complained by any central/state Govt./PSU/Institution for any reason whatsoever	
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Note	
01	The duly signed technical compliance sheet needs to be mandatorily uploaded along-with the technical documents. Absence of this compliance sheet will lead to rejection of the bid.
02	The above documents are mandatorily required based on which the evaluation of technical bid will be made. In case if any mandatory information is not furnished along-with the valid supporting documents, the technical bids are liable to be rejected.
03	The order of the documents should be in the same sequence as desired by the buyer.
04	If the firm is registered under MSME/NSI, experience certificate and turn over must be uploaded.
05	All documents should be signed and stamped by authorized person of the firm.
06	In the event of any information being found false/incorrect/incomplete or suppressed being detected at any stage (before or after finalization of tender/awarded of contract) is liable to be rejected.

I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Date: _____

Place: _____

Signature & Seal of
AUTHORISED SIGNATORY


 प्रशासनिक अधिकारी
Administrative Officer
 रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur

अनुलग्नक-4/Annexure-IV

DETAILS OF EXPERIENCE

Details of experience/service for similar work (Field Farm Operations) provided during the last three years

Sl. No.	Name of the Department/Organization with phone/Mobile No.	Period	No. of manpower deployed	Amount of contract	Enclose performance certificate issued, if any, by the Department.
1					
2					
3					

Signature of the Contractor with seal


 प्रशासनिक अधिकारी
Administrative Officer
 रा० ली० अनु० केन्द्र, मुजफ्फरपुर
 NRCL, Muzaffarpur



भा०कृ०अनु०प०-राष्ट्रीय लीची अनुसंधान केन्द्र

मुशहरी प्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार)

ICAR-NATIONAL RESEARCH CENTRE ON LITCHI

Mushahari Farm, Mushahari, Muzaffarpur- 842002 (Bihar)

Email: director.nrcl@icar.gov.in

Website: www.nrclitchi.icar.gov.in



Annexure-A

Existing/working resources at this Centre can be utilized or new resources can be provided with prior consent of the buyer subject to satisfactory performance of the resources engaged.

Director

ICAR-NRC on Litchi, Muzaffarpur (Bihar)

निदेशक/Director

भा०कृ०अनु०प०-लीची अनुसंधान केन्द्र, मुज० (बिहार)

ICAR-NRCL, Muzaffarpur (Bihar)

File No.1/7(1)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 6/03/2024
64

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 186(E) dated 19th January, 2017 of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance for the employees employed in **Agriculture** w.e.f. 01.04.2024 on the basis of the average Consumer Price Index for Industrial workers reaching 399.70 from 385.97 as on 31.12.2023 (Base 2016=100) and thereby resulting in an increase of 13.73 points. The revised Variable Dearness Allowance as under shall be payable from 01.04.2024:-

Category of worker	Rates of V.D.A. Area wise per day (in Rupees)		
	'A'	'B'	'C'
Unskilled	164	151	149
Semi-Skilled/Unskilled Supervisory	178	164	152
Skilled/Clerical	194	178	164
Highly Skilled	214	200	178

Therefore, the minimum rates of wages including the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2024 to the employees working in Agriculture shall be as under:-

Category of worker	Rates of wages including V.D.A. Area wise per day (in Rupees)		
	A	B	C
Unskilled	333+164=497	303+151=454	300+149=449
Semi- Skilled/Unskilled Supervisory	364+178=542	335+164=499	307+152=459
Skilled/Clerical	395+194=589	364+178=542	334+164=498
Highly Skilled	438+214=652	407+200=607	364+178=542

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.

Onkar Sharma

(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

प्रशासनिक अधिकारी
Administrative Officer
रा० ली० अनु० केन्द्र, मुजफ्फरपुर
NRCL, Muzaffarpur



Report ID: GEM/GARPTS/30052024/35EVVYXSBXCI

Report Name: Work Contract Farm Operations

Generated By: Dileep Kumar , Department of Agricultural Research and Education (DARE) , Ministry of Agriculture and Farmers Welfare

Generated On: 30/05/2024

Valid till: 29/06/2024

GeM Availability Report and Past Transaction Summary

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

Order Count and Order Value displayed is on a cumulative basis since GeM inception.

1. Search String: Field Farm Operations

Search type: Service

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specifications of the required product for creation of new category on GeM for future procurement.

Search Result: Category available/suggested on GeM but marked as "not matching requirements" by the buyer with undertaking as under:

It is certified that I have thoroughly checked all probable categories suggested by GeM and I am satisfied that the product required is not covered / does not fall in any of the suggested categories and can not be procured under any of these categories even after inclusion of List of Values(LOV) wherever possible in category specifications of suggested categories. It is also certified that the technical specification requirement are such that these can not be covered even by adding specification parameters using ATC in any of the GeM suggested categories. This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.

Category Name	Order Count			Order Value (in Lakhs)		
	Direct Purchase	Reverse Auction	Bid	Direct Purchase	Reverse Auction	Bid
Security Operations Centre	0	0	2	0	0	1,719
Mine Development & Operations Service(MDO)	0	2	9	0	34,27,082	37,53,886
Mine Development & Operations Service - Revenue Sharing Basis	0	0	3	0	0	46,85,819

Undertaking for Custom Bid Creation on GeM

File No. 13-1(01)/C&B/Tender/2019-20

Dated: 30.05.2024

Subject: Undertaking for Creation of Custom Bid for Services required on GeM

1. Services Required: Work Contract Farm Operations
2. Search String Used in the GeM Availability Report & Past Transaction Summary: Field Farm Operations
3. GARPTS ID: GEM/GARPTS/30052024/35EVVYXSBXCI
4. Categories which will be selected for sending notification from GeM: Field Farm Operations

5. Undertaking:

I acknowledge that the creation of a custom bid is an exceptional process, warranted only when categories are unavailable on GeM for the required services. I Bikash Das, undertake to the following:

1. Our office/organization has diligently conducted a comprehensive search using the provided search parameters, confirming the absence of relevant categories for services.
2. To the best of our knowledge, our office/organization has provided an accurate and detailed description of the required services in para 1 above.
3. We have meticulously selected the most relevant categories for notification in para 4 above.
4. Our office/organization stands fully prepared to justify the necessity for a custom bid to GeM upon request.

Signature

(Dr. Bikash Das)

Director, ICAR-NRC on Litchi
Muzaffarpur (Bihar)

निदेशक/Director

भाकृउनुप-रा० लीची अनुसंधान केंद्र, मुज० (बिहार)
ICAR-NRCL, Muzaffarpur (Bihar)

Note-This undertaking will be attached to custom bid published and will be available in public domain.